

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, November 15, 2023

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein, Jr., and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mrs. Fine, Mr. Mountain, Mr. Toprani, Mr. Kennedy, and Mr. Stein live.

ROLL CALL

President
First Vice President
Second Vice President

Mr. William C. Stein, Jr.
Mrs. Carol F. Flament
Mrs. Sherrie L. Garry
Mrs. Maureen A. Ott
Mrs. Gail A. Glaneman
Mrs. Sarah Fine
Mr. Paul M. Mountain
Mr. Steven Toprani
Mr. Gene R. Kennedy

Also Present

Superintendent
Assistant Superintendent
Solicitor
Director of Finance & Board Secretary

Mr. Randall S. Skrinjorich
Mr. Thomas Grierson
Mr. Timothy R. Berggren
Ms. Kimberley Moore

II. SUPERINTENDENT’S REPORT – MR. SKRINJORICH

Mr. Skrinjorich along with Coach Jen McMichael recognized Ryan Pajak. Ryan is a phenomenal student athlete who represents the Ringgold School District on the State and the National level in the sport of cross country, indoor track, and outdoor track while maintaining a 4.0 QPA. Ryan currently holds eleven school records in cross country and track. Ryan’s career includes winning a PIAA Title in 2023 and winning three cross country WPIAL titles.

Mr. Skrinjorich recognized Mrs. Flament and Mr. Kennedy for their twelve years of service, and Mr. Stein for twenty years of service on the School Board of Directors.

III. SECRETARY’S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mountain, seconded by Mrs. Garry, to accept the following minutes as presented:

A. Regular Board Meeting of Wednesday, October 18, 2023

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MR. KENNEDY

No Report.

VI. SHASDA REPORT – MRS. OTT

No Report.

VII. PSBA REPORT – MRS. OTT

Mrs. Ott reported that all newly elected and reappointed school directors are required to complete board training. Board School Directors can register with PSBA and they have a year to complete this training.

VIII. SOLICITOR’S REPORT – MR. BERGGREN

No Report.

IX. PRESIDENT'S REPORT – MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

A. Personnel

B. Receive Information from the Administration

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Spencer Behrendt	Monongahela, PA	<u>Topic:</u> Athletics
Fran Bekaval	Finleyville, PA	<u>Topic:</u> General Topics
Maureen Ott	Eight Four, PA	<u>Topic:</u> Election
Yancey Taylor	Donora, PA	<u>Topic:</u> Athletics

XI. COMMITTEE REPORTS

A. Business And Financial Services – Chairperson: Mr. Kennedy Co-chairpersons: Mrs. Flament and Mrs. Glaneman

1. Treasurer's Reports

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Toprani, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

3. Payment to HHSDR Invoices – Administration Building

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to approve payment to HHSDR in the amount of \$4,809.39 for invoices #8 through #13 (invoice amounts individually stated below) for the Administration Building miscellaneous alterations project. Payment of

invoices #8, #9, #10, #11, #12, and #13 will be made from the Capital Reserve Fund.

<u>Invoice Number</u>	<u>Amount</u>
Invoice #8	\$1,715.84
Invoice #9	\$651.27
Invoice #10	\$976.91
Invoice #11	\$814.09
Invoice #12	\$488.46
Invoice #13	\$162.82

B. Personnel and Administration – Chairperson: Mrs. Flament
Co-chairpersons: Mrs. Glaneman and Mrs. Garry

1. Resignations of Personnel

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to accept the following resignations:

Sierra Trunzo - Cook/Baker for the Ringgold High School effective end of day December 22, 2023.

2. Letter of Retirement - ERIP

The Board, by a unanimous voice vote nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Toprani, to accept the retirements under the Early Retirement Incentive Program approved at the September 20, 2023 Board meeting.

Barbara Paulish - Building Administrative Assistant for Ringgold High School effective June 30, 2024.

Sharlene Veliky - Federal Programs/Payroll Accountant for Ringgold School District effective end of day November 3, 2023.

Lori Schalles - Biology Teacher for Ringgold High School effective on before June 6, 2024.

Lisa Altemare - Fourth Grade Teacher for Ringgold Elementary School South effective on before June 6, 2024.

Kathleen Moranelli - Kindergarten Teacher for Ringgold Elementary School North effective on before June 6, 2024.

Patricia Francis - Third Grade Teacher for Ringgold Elementary School North effective on before June 6, 2024.

Calliope Fakner - Third Grade Teacher for Ringgold Elementary School North effective on before June 6, 2024.

Janice Zurenski - First Grade Teacher for Ringgold Elementary School South effective on before June 6, 2024.

Robert Curcio - Custodian for Ringgold School District effective end of day June 30, 2024.

Melanie Sandrock - Music Teacher for Ringgold Middle School effective on before June 6, 2024.

3. **Letter of Retirement**

The Board, by a unanimous voice vote nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to approve a motion to accept the following retirement.

Cynthia Gigliotti - Building Administrative Assistant for Ringgold High School effective end of day December 29, 2023.

4. **Ratification of Hirings**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to ratify and confirm the hiring of the following individual, pending receipt of proper documentation:

Alaina Marburger - Elementary Teacher for the Ringgold Elementary School North at a salary of Bachelor's Step 2, which equates to \$43,000 based on the 2023-24 school year.

Jessica Monaco - English and Language Arts Teacher for the Ringgold Middle School at a salary of Master's Step 1, which equates to \$44,000 based on the 2023-24 school year.

Jackie Lane - Bus Driver for the Ringgold School District.

Matthew Gargan - Skilled Maintenance 1 for the Ringgold School District.

Jack Johnson - Van Driver for the Ringgold School District.

Jacquelyn Wilson - Special Education Teacher for the Ringgold School District at a salary of Bachelor's Step 3, which equates to \$44,000 based on the 2023-24 school year.

Katrina Steingrabe - Special Education Teacher for the Ringgold School District at a salary of Master's Step 18, which equates to \$74,000 based on the 2023-24 school year.

5. **Ratification of Addition to the Substitute Roster**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to add the following individuals to the substitute roster, pending receipt of proper documentation:

Custodian

Janet Rippel **Monongahela, PA**

Cafeteria

Kelli Sala **Monongahela, PA**

Teacher

Elizabeth Booth **Finleyville, PA**
Anna Vogt **Monongahela, PA**

Bus Driver

Melissa Schuster **Monongahela, PA**

6. **Approval of Employment Contract**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to hire Eric Helmick as Truancy and Security Officer, pending receipt of proper documentation and approve the Truancy and Security Officer contract. Approval of the contract is subject to final review by the Solicitor and Administration. A copy of the contract was enclosed in the Board packets.

7. **Appointment of Extracurricular Positions**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy,

to appoint the following extracurricular positions. In the event that the COVID-19 or similar pandemic forces the cancellation of all or part of the extracurricular activity/season, the individuals will be paid at a prorated amount or no compensation if the season is canceled.

Julia Natalia - Yearbook for Ringgold Middle School at a stipend of \$1,733.00 to be prorated to the number of days worked in the position.

Kathryn Kline – Director of Students for Ringgold Elementary School North at a stipend of \$1,883.00 to be prorated to the number of days worked in the position.

8. Request To Attend A Conference

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission for the following conference request:

PCCD Approved Act 67 Basic Training
Police Department – Kristie Salzman, Thomas McCarthy, and Jeff Ogrodowski
November 2023

Total for each Officer \$333.47

9. Tuition Reimbursement

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, approving full reimbursement for tuition and fees for Thomas Grierson for 3 graduate credits at PennWest University. Mr. Grierson's contract provides for reimbursement for tuition and fees upon prior approval of the Board for courses with the potential to improve Mr. Grierson's job performance and his abilities to perform as Assistant Superintendent.

**C. Curriculum, Education & Technology – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Fine and Mr. Toprani**

1. Approval of Associates in Counseling and Wellness, LLC Agreement

The Board, by a 8-0-1 vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to approve a contract with Associates in Counseling and Wellness, LLC, a private therapy practice that consists of licensed and nationally certified professional counselors trained in numerous targeted behavioral therapies and interventions. The cost to the district will be \$100 an hour. A copy of the

agreement has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

Voting Yes – Messrs: Mountain, Kennedy and Stein, Mesdames: Glaneman, Fine, Ott, Garry, and Flament

Voting No – none

Abstain – Messr: Toprani

2. IU1 Professional Development Services - ELA

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, for the purchase of professional development services related to English Language Arts instruction through Intermediate Unit One at a cost of \$4,500 for ten days of services. A copy of the contract is included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

3. Penn West Affiliation Agreement

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to enter into an Affiliation Agreement for an Academic Experience Site with Pennsylvania Western University. The agreement will allow for Ringgold schools to serve as placements for university students pursuing school counseling degrees. A copy of the agreement is in the Board packet. Approval is subject to final review by the Solicitor and Administration.

4. Approval of Prom Venue

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, for the high school prom to be held at the DoubleTree Washington Meadow Lands Hotel at an anticipated cost of \$10,000.00 on Thursday, May 23, 2024. The contract and supporting documents are included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

5. Approval of Early Graduation

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to permit the Early Graduation of three Ringgold High School students. The cost of all courses and related materials are the responsibility of the students and their families. These students will be eligible to participate in the 2023-2024 commencement ceremonies pending the completion of all required

coursework prior to when senior grades are finalized for the 2023-2024 school year. Approval is subject to final review by the Solicitor and Administration.

D. Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mrs. Flament and Mr. Mountain

1. Resignation of Coach

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Mountain, to accept the following resignation:

Arthur Coleman - 8th Grade Middle School Boys' Basketball Coach

Mr. Toprani thanked Coach Coleman for his time here and the impact he had on our athletes.

2. Appointment of Coaches

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to hire the following coaches pending receipt of proper documentation. Please note that salaries will be based on the 2023-2024 budget. Clearances and other required paperwork have been obtained and appointments are subject to contract documents prepared by the Administration and Solicitor.

Middle School Boys' Wrestling

Brandon Agostinelli – Head Middle School Wrestling Coach at a salary of \$2,601.00 (annual contract).

Chris Brown – Assistant Middle School Wrestling Coach at a salary of \$2,080.00 (annual contract).

Middle School Boys' Basketball

Zack Smith – Head 8th Grade Boys' Basketball Coach at a salary of \$2,500.00 (annual contract).

High School Swimming

Sarah Noll – First Assistant Swimming Coach at a salary of \$2,700.00 (contract follows head coach).

3. Purchase of Batting Cages

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to purchase two batting cages (one for the softball field and one for the baseball field) from Allegheny Fence Construction Company, Inc. in the

amount of \$24,640 each. This purchase is made under the State Procurement Code and is subject to final review by the Administration and Solicitor.

E. Health and Nutrition – Chairperson: Mrs. Glaneman Co-chairpersons: Mr. Mountain and Mrs. Fine

No report.

F. Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mr. Kennedy

1. Vehicles for Auction

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mountain, seconded by Mr. Toprani, directing and authorizing the Administration to advertise and sell the following three vehicles using the government surplus auction site "govdeals.com". The Administration is authorized to sell each of the vehicles for the highest bid received by a date to be determined, exceeding any "RESERVE" prices with the individual vehicle as listed below. The Administration is then authorized to take all actions and steps necessary to convey the title of each vehicle to the successful/winning bidder. Information about the vehicles were included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

Sheepdog #1 - 2011 Ford Crown Vic (NO RESERVE).

Sheepdog #3 - 1994 AM General (RESERVE \$8,000.00).

Sheepdog #8 - 2007 Stewart and Stevenson (RESERVE \$15,000.00).

G. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine - Co-chairpersons: Mrs. Garry and Mr. Toprani

1. Use of Facility Requests

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Flament, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

Ringgold Youth Soccer Association (James Horning)

- A. Use of the RHS Auditorium on January 23, 2024, for a Youth Soccer Association parent meeting from 6:00pm – 8:30pm.

- B. Fees- No fees associated with the usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

PA Game Commission (Greg Locy)

- A. To conduct and complete a Pennsylvania hunter/trapper safety course open to the community for anyone age 11 or older. This will take place on March 23, 2024, from 7:30am – 4:00pm in the High School Cafeteria.
- B. Fees- No fees associated with the usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

2. Approval of Transportation Contract

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Garry, entering into a Transportation Services Agreement with Mlaker Student Transportation, Inc. for the 2023-2024 school year. A copy of the agreement was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

3. Approval of Jim Shorkey Ram 2500 Proposal

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Fine, seconded by Mr. Kennedy, accepting the proposal from Jim Shorkey Auto Group in the amount of \$59,660.00 for the purchase of a new 2023 Ram 2500 work truck upfitted with a service body for the Ringgold Department of Transportation. Pricing is through the COSTARS cooperative purchasing network.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 7:47 PM.



**Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors**